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## House of Representatives State of Tennessee

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To our Readers:

This is a "working copy" of the Legislative Manual for the Tennessee House of Representatives, 103<sup>rd</sup> General Assembly.

Based on numerous requests for Legislative information, we felt that it was necessary to compile a manual that incorporates the various aspects involved in the legislative process. Some of the information in this Manual is in direct response to inquiries frequently made by legislators, staff, and the public. Other portions contain information we felt would be helpful or of interest to our readers. It is by no means exhaustive. As the manual evolves over time, we hope to include additional information based on responses we receive from readers.

Should your review of this working copy reveal that any information is inaccurate or needs to be updated, please feel free to contact us. Readers should be aware that the legislative process is continually evolving. Rules, procedures, policies, and personnel can change. Any comments you have will be welcome.

In addition to this manual, more information is available on our website at www.legislature.state.tn.us. From the House menu on the General Assembly website, you can access information from our current and previous House Journals, previous House Legislative Manuals, House Research Reviews as well as educational activities. Live video streaming of House Floor Sessions can also be accessed through our website.

We hope you find this Manual helpful.

Prepared by the Office of the Chief Clerk, Tennessee House of Representatives

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